

#### NOTES, REMINDERS AND PRAYERS:

1. Please check that all the documents required in the checklist are complete before sealing and submission.
2. The last submission of Bidding Documents is on December 22, 2021, 8:30 AM Philippine Standard Time at the BAC/PMO Office, OPD 4<sup>th</sup> Floor. The BAC will no longer accept any bidding documents after the deadline.
3. Make sure that the statement “COMPLY” is indicated in your compliance with the Schedule of Delivery (Section VI) and Technical Specifications (Section VII)
4. Please check that the Omnibus Sworn Statement which will be submitted conforms with the revised OSS indicated the Bidding Documents.
  - Fill-out the form properly.
  - Make sure that the Name of project and Name of the Procuring Entity is included
  - Should be signed by the authorized representative
  - Must be Notarized
5. Make sure that the amount in words matches the amount in figures in your BID FORM.
6. Attach the CMDR, CPR, LTO and/or Brochures (whichever is applicable) after the compliance to technical specifications (Section VII). Please indicate the item number.
7. Please incorporate the changes made in the Supplemental Bid Bulletin in your compliance to Technical Specification (Section VII) or include your statement of compliance with the supplement bid bulletin.

NOTE: This is just a reminder to prevent disqualification of bidders.