



Republic of the Philippines  
Department of Health  
**Baguio General Hospital and Medical Center**  
Baguio City

Procurement Management Office  
**PURCHASE ORDER**

Form No. : HS- PS - 006  
Revision No. : 1  
Effectivity Date : September 1, 2016

Supplier : GENACE PHARMA DISTRIBUTOR  
Address : SITIO CALIT BANAANG, CALASIAO PANGASINAN

Purchase Order No.: 2020-12-2146  
Purchase Order Date: December 09, 2020  
Mode of Procurement: Public Bidding  
*IB # BAC II 2020-012*

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BGHMC Stock Room Delivery Term: FOB Destination  
Date of Delivery: 10 Working Days 2/4 Payment Term: Charge

Stock Number	Unit	Quantity	Description	Unit Cost	Amount
	bottle	8,000 <i>299</i>	Alcohol, 70% isopropyl, 500 ML	P 49.50	P 396,000.00

ACCOUNTING SECTION  
**RECEIVED**  
05 JAN 2021  
*69*  
DOH-BGHMC

BAGUIO GENERAL HOSPITAL & MEDICAL CENTER  
MATERIALS MANAGEMENT OFFICE  
**RECEIVED**  
BY: *[Signature]*  
TIME: 4:41 PM  
DATE: 26 JAN 2021

ACCOUNTING SECTION  
**RECEIVED**  
15 DEC 2020  
BY: *[Signature]*  
DOH-BGHMC

Baguio General Hospital & Medical Center  
BUDGET OFFICE  
**RECEIVED**  
DEC 11 2020  
Ctrl. No. *[Handwritten]*

JAN 13 2021  
*258*

PROCUREMENT MANAGEMENT OFFICE  
**RECEIVED**  
BY: *[Signature]*  
BGMHC

FOR MATERIALS MANAGEMENT OFFICE USE

Total Amount in Words : Three hundred ninety-six thousand pesos only P 396,000.00

Non-delivery of the above mentioned item/s, partial or complete delivery, within the prescribed delivery term shall have the effect of cancellation of this Purchase Order and subsequent orders. In case you will be allowed to deliver beyond the term, partial or complete delivery, a penalty of one-tenth(1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme:

Very truly yours,

EMAILED 01/21/2021  
Signature Over Printed Name  
Date 2/4/2021

*[Signature]*  
RICARDO B. RUNEZ JR., MD, FPSC, MHA, CSEE  
Medical Center Chief II *[Signature]*  
JAN 15 2021

Fund Cluster: 01  
Funds Available: P 396,000.00  
CECILIA P. BUGONG, CPA  
Accountant IV *[Signature]*  
Head Accounting Section

-conap-  
ORS / BURS NO.: SAA-QRF-CONAP-02-102414-2020-12-48  
DATE ORS / BURS: December 14, 2020  
Amount: P 396,000.00  
PR NO. : 2020-12-2725 December 02, 2020