




**INVITATION TO SUBMIT A PROPOSAL FOR THE CONSIGNMENT OF  
MEDICAL DEVICES AND SUPPLIES  
NO. MDSC 2021- 01**

1. The Baguio General Hospital and Medical Center (BGHMC) invites proposals for the Consignment of various Medical Devices and Supplies indicated in the attached consignment list, from duly qualified suppliers for a period of one (1) year.
2. Suppliers must have a valid License to Operate from the Food and Drug Administration and have at least satisfactory completed consignment agreements or procurement or machine tie up contracts of at least twenty-five percent (25%) of the estimated cost of the goods that the Supplier is willing to consign from a single agreement/contract or from an aggregate amount from three [3] agreements/contracts within the last three (3) years from the date of submission and receipt of proposals.
3. Selection shall be based on pass/fail and compliance/non-compliance criteria and determination of the most responsive offer in terms of technical specification, compliance and price. Request is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183
4. Interested Suppliers may obtain further information from the Consignment Secretariat or download it from the hospital website link - <http://bghmc.doh.gov.ph/?p=5785> and inspect the conditions of the consignment at the address of the Consignment Secretariat from 8:00 AM— 5:00 PM, Monday to Friday.
5. A complete set of Consignment Documents may be acquired by interested Supplier for free starting **February 17, 2021** for **10 calendar days** from the address indicated below. It may also be downloaded free of charge from the website <http://bghmc.doh.gov.ph/?p=5785>.
6. The BGHMC's designated Consignment Committee shall hold a Pre-Consignment Conference on **February 23, 2021 1:30 PM at the Old PMO Office, Administrative Building, BGHMC** , which shall be open to prospective consignors and through Video Conference via Webex link <https://bghmc.webex.com/bghmc/j.php?MTID=mf49f138bcf847357fc4d929914c20333> Password: msdccbghmc, Meeting Number: 184 586 4122.
7. Consignment Proposals, including legal, financial and technical documents as indicated in the attached checklist, must be duly received by the Consignment Committee Secretariat at the address below on or before **March 2, 2021, 9:00AM**.
8. Opening of the proposals shall be open to Prospective Consignors and to all interested parties. Proposal opening shall be on **March 2, 2021, 9:30AM, at the Small Conference Room, Cancer Center Building, BGHMC, Baguio City**. Proposals will be opened in the presence of the suppliers' representatives who choose to attend at the address above. Late proposals shall not be accepted.
9. The BGHMC reserves the right to reject any and all proposals, declare a failure of consignment or not forge an Agreement without thereby incurring any liability to the affected Supplier/s.
10. For further information, please refer to:

**MS. KATRINA DY**  
Consignment Secretariat  
Office of the Chief Administrative Officer  
3<sup>rd</sup> Floor, OPD Building  
Baguio General Hospital and Medical Center,  
Governor Pack Road, Baguio City 2600

  
**JOSEPH L. ALUNES**  
Chairperson, Medical Devices and Supplies Consignment Committee

