



Republic of the Philippines  
 Department of Health  
**Baguio General Hospital and Medical Center**  
 Baguio City

Procurement Management Office  
**PURCHASE ORDER**

Form No. : HS- PS - 006  
 Revision No. : 1  
 Effectivity Date : September 1, 2016

Supplier : **EJFM TRADING**

Purchase Order No.: **2020-09-1746**  
 Purchase Order Date: **September 21, 2020**  
 Mode of Procurement: **Small Value Procurement**

Address: **MAGUMBALI, CANDABA, PAMPANGA**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BGHMC Stock Room**  
 Date of Delivery: **15 Working Days**

Delivery Term: **FOB Destination**  
 Payment Term: **Charge**

Stock Number	Unit	Quantity	Description	Unit Cost	Amount
MSLI-00383	piece	250	Heat Moisture Exchanger Cloth Type BRAND : GGM Taiwan	P 240.00	P 60,000.00



FOR CSR USE

Total Amount in Words : **Sixty thousand pesos only** **P 60,000.00**

Non-delivery of the above mentioned item/s, partial or complete delivery, within the prescribed delivery term shall have the effect of cancellation of this Purchase Order and subsequent orders. In case you will be allowed to deliver beyond the term, partial or complete delivery, a penalty of one-tenth(1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme:

Very truly yours,

EMAILED 10/15/2020  
 \_\_\_\_\_  
 Signature Over Printed Name

*[Signature]*  
 RICARDO B. RUNEZ JR., MD, FPSC, MHA, CSEE  
 2 Medical Center Chief II

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**OCT 12 2020**

Fund Cluster: **05**  
 Funds Available: **P 60,000.00**

*[Signature]*  
 CECILIA J. PUGONG, CPA  
 Accountant IV *[Stamp]*  
 Head Accounting Section

ORS / BURS NO.: **MI-02-206443-2020-09-1237**  
 DATE ORS / BURS: **September 28, 2020**  
 Amount: **P 60,000.00**  
 PR NO. : **2020-08-1975 August 23, 2020**