



Republic of the Philippines
Department of Health
Baguio General Hospital and Medical Center
Baguio City

Procurement Management Office
PURCHASE ORDER

Form No. : HS- PS - 006
Revision No. : 1
Effectivity Date : September 1, 2016

Supplier : **AXN ENTERPRISES**
Address : **#96 IMELDA VILLAGE, BAGUIO CITY**

Purchase Order No.: **2020-07-1403**
Purchase Order Date: **July 17, 2020**
Mode of Procurement: **Shopping**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BGHMC Stock Room** Delivery Term: **FOB Destination**
Date of Delivery: **15 Working Days** Payment Term: **Charge**

Stock Number	Unit	Quantity	Description	Unit Cost	Amount
	pack	375	Detergent Powder, 1 kg pack	P 72.00	P 27,000.00
	gallon	300	Soap, for hand use, liquid with moisturizer	P 245.00	P 73,500.00

RECEIVED
DATE: **27 JUL 2020**

RECEIVED
JUL 20 2020

BGHMC
RECEIVED
BY: **JUL 22 2020**
Date: **JUL 22 2020**
Time: _____
Office of the Financial and Management Officer

PROCUREMENT MANAGEMENT OFFICE
RECEIVED
By: _____
Date: **27/22/20**
BGHMC

ACCOUNTING SECTION
RECEIVED
21 JUL 2020
BY: **2020**
CCH-RGHMC

FOR MATERIALS MANAGEMENT OFFICE USE		
Total Amount in Words :	One hundred thousand five hundred pesos only	P 100,500.00

Non-delivery of the above mentioned item/s, partial or complete delivery, within the prescribed delivery term shall have the effect of cancellation of this Purchase Order and subsequent orders. In case you will be allowed to deliver beyond the term, partial or complete delivery, a penalty of one-tenth(1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme:

Emailed bno 7/23/20
Signature Over Printed Name

Date

Very truly yours,

RICARDO B. RUNEZ JR., MD, FPSC, MHA, CSEE
Medical Center Chief II
JUL 22 2020

Fund Cluster: **01**
Funds Available: **P 100,500.00**

CECILIA J. RIGONG, CPA
Accountant IV
Head Accounting Section

ORS / BURS NO.: **MOOE-02-101101-2020-07-709**
DATE ORS / BURS: **July 21, 2020**
Amount: **P 100,500.00**
PR NO. : **2020-07-1696 July 01, 2020**