

Baguio General Hospital and Medical Center

Baguio City

Procurement Management Office

PURCHASE ORDER

Form No. : HS- PS - 006

Revision No. : 1

Effectivity Date : September 1, 2016

Supplier : **BAGUIO PRINCE ENTERPRISES**
Address: **MAGSAYSAY AVENUE, BAGUIO CITY**

Purchase Order No.: **2020-05-1163**
Purchase Order Date: **May 27, 2020**
Mode of Procurement: **Shopping**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BGHMC Stock Room** Delivery Term: **FOB Destination**
Date of Delivery: **15 Working Days** *July 7-7* *7/10-10* Payment Term: **Charge**

Stock Number	Unit	Quantity	Description	Unit Cost	Amount
	pack	214	Battery, Size AAA, Alkaline, 2 pieces per Blister Pack	75.00	16,050.00
	piece	113	Data File Box, 5" x 9" x 15-3/4"	125.00	14,125.00
	piece	83	Record Book, 300 pages, Size: 214mm x 278mm Min	142.00	11,786.00
	cartridge	7	Ribbon Cart, Epson C13S015516 (#8750), Black, For Lx-300	150.00	1,050.00
OFSD-	roll	189	Tape, Transparent, 48mm, 50 meters	35.00	6,615.00

Budget Section - June 01, 2020

Accounting Section - June 09, 2020, Ctr. No. 1753

ACCOUNTING SECTION

BGH & MEDICAL CENTER
MATERIALS MANAGEMENT OFFICE
RECEIVED
BY: *[Signature]*
DATE: **18 JUN 2020**

RECEIVED
11 JUN 2020
BY: **1783**
DOH-BGHMC

PROCUREMENT MANAGEMENT OFFICE
RECEIVED
By: *[Signature]*
JUN 15 2020
BGHMC

FOR BGHMC STOCK

Total Amount in Words :	Forty-nine thousand six hundred twenty-six pesos only	₱ 49,626.00
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Non-delivery of the above mentioned item/s, partial or complete delivery, within the prescribed delivery term shall have the effect of cancellation of this Purchase Order and subsequent orders. In case you will be allowed to deliver beyond the term, partial or complete delivery, a penalty of one-tenth(1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme: **BAGUIO Prince Enterprises**
Doña Rufina Building
28A Lower Bonifacio Street
Baguio City
TEL. # 3096688
Signature Over Printed Name
Date: **6-16-20**

Very truly yours,
[Signature]
RICARDO B. RUNEZ JR., MD, FPSC, MHA, CSEE
Medical Center Chief II
JUN 11 2020

Fund Cluster: 05	ORs / BURS NO.: MI-02-206443-2020-06-0845
Funds Available: ₱ 49,626.00	DATE ORs / BURS: June 08, 2020
CECILIA J. PUGONG, CPA Accountant IV Head Accounting Section	Amount: ₱ 49,626.00
	PR NO. : 2020-04-1028 April 02, 2020