



Republic of the Philippines
Department of Health
Baguio General Hospital and Medical Center
Baguio City

Procurement Management Office
PURCHASE ORDER

Form No. : HS- PS - 006
Revision No. : 1
Effectivity Date : September 1, 2016

Supplier : **HOTEL SUPREME**

Address: **113 MAGSAYSAY AVENUE, BAGUIO CITY**

Purchase Order No.: **2020-01-0066**
Purchase Order Date: **January 10, 2020**
Mode of Procurement: **Small Value Procurement**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BGHMC Stock Room** Delivery Term: **FOB Destination**
Date of Delivery: **February 21, 2019** Payment Term: **Charge**

Stock Number	Unit	Quantity	Description	Unit Cost	Amount
	lot	1	VENUE Inclusion: - Can cater to 400 pax - Food (Snack and dinner) - Tables & chairs - Designs & Decorations - Projector with Screen - Basic sound system - Complimentary room for secretariat DATE: February 21, 2010 TIME: 2:00 PM DETAILED SPECIFICATIONS: DATE: February 21, 2020 TIME: 2:00PM No. of Pax: 400 FOOD (Dinner - ala mesa style) - 1 soup - 5 main dishes - 1 dessert - served with rice - with service water SNACK - overflowing coffee/juice - french toast - chocolate chip cookies - mixed chocolates and candies	P 314,000.00	P 314,000.00

1-14-20
old # 113
1-17-20
154

945

BAGUIO GENERAL HOSPITAL & MEDICAL CENTER
MATERIALS MANAGEMENT OFFICE
RECEIVED
BY: [Signature]
DATE: 24 FEB 2020

ACCOUNTING SECTION
RECEIVED
13 FEB 2020
BY: [Signature]
DOH-RGHMC

ACCOUNTING SECTION
RECEIVED
07 FEB 2020
BY: [Signature]
DOH-RGHMC

Baguio General Hospital & Medical Center
BUDGET OFFICE RECEIVED
FEB 12 2020
By: [Signature] Ctrl. No. _____

PROCUREMENT MANAGEMENT OFFICE
RECEIVED
BY: [Signature]
FEB 14 2020
2PM
BGMCO

FOR 2020 ARAW NG PARANGAL AT PASASALAMAT

Total Amount in Words : Three hundred fourteen thousand pesos only	P 314,000.00
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Non-delivery of the above mentioned item/s, partial or complete delivery, within the prescribed delivery term shall have the effect of cancellation of this Purchase Order and subsequent orders. In case you will be allowed to deliver beyond the term, partial or complete delivery, a penalty of one-tenth(1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme:
 [Signature]
 Signature Over Printed Name
 Date: 2-20-20

Very truly yours,
 [Signature]
 RICARDO B. RUIZ, JR., MD, FPCS, MHA, CESE
 Medical Center Chief II
 FEB 14 2020

Fund Cluster: **05**
 Funds Available: **P 314,000.00**
 CECILIA J. PUGONG, CPA
 Accountant IV
 Head Accounting Section
 FEB 14 2020

ORS / BURS NO.: **MI-02-206443-2020-01-63**
 DATE ORS / BURS: **January 15, 2020**
 Amount: **P 314,000.00**
 PR NO. : **2019-11-3968 November 06, 2019**