

**SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES, ADVANCES FOR PAYROLL/ ADVANCES TO SPECIAL DISBURSING OFFICERS**

As of June 30, 2019

Agency Name: BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER

Fund Cluster: REGULAR AGENCY FUND

Agency Code: 177

Account Title:

Advances to Special Disbursing Officer/Advances to Officers and Employees/Advances for Payroll

Account Code: 19901030/19901040/19901020

Name	Particulars	Reference		Total Amount	Amount Due			
		Check Number	Check Date		Less than 30 days	31-60 days	61-365 days	Over 1 Year
<b>A. Advances for Travel and Special Purposes</b>								
<b>1. Local Travel</b>								
<i>sub-total</i>								
<b>2. Foreign Travel</b>								
<i>sub-total</i>								
<b>3. Special Activities/Projects</b>								
<i>sub-total</i>								
<b>sub-total - Advances for Travel &amp; Special Purposes</b>								
<b>B. Advances to Regular Disbursing Officers</b>								
<b>1. Payroll</b>								
<i>sub-total</i>								
<b>2. Seminar/Conference Expenses</b>								
<i>sub-total</i>								
<b>sub-total - Advances to Regular Disbursing Officers</b>								
<b>C. Advances to Special Disbursing Officers</b>								
<b>1. Special Activities</b>								
<i>sub-total</i>								
<b>sub-total - Advances to Special Disbursing Officers</b>								
<b>GRAND TOTALS</b>								

Certified Correct:

Approved by:

Verified by:

*[Signature]*  
**CECILIA PUGONG**  
 Accountant IV

*[Signature]*  
**RICARDO F. RUIZ JR., MD, FPCC, MHA, CESE**  
 Medical Center Chief II

*[Signature]*  
**MARY D. WILLIS**  
 State Auditor IV  
 Audit Team Leader

**SCHEDULE OF ADVANCES OFFICERS AND EMPLOYEES, ADVANCES FOR PAYROLL/ ADVANCES TO SPECIAL DISBURSING OFFICERS**

Annex 3 - Report On The Aging Of Cash Advances

As of June 30, 2019

Agency Name: BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER

Fund Cluster: Trust Fund (308603)

Agency Code: 177

Account Title: Advances to Special Disbursing Officers/Advances to Officers and Employees/Advances for Payroll


Account Code: 19901030/19901040/19901020

Name	Particulars	Reference		Total Amount	Amount Due			
		Check Number	Check Date		Less than 30 days	31-60 days	61-365 days	Over 1 Year
<b>A. Advances for Travel and Special Purposes</b>								
<b>1. Local Travel</b>								
				NONE TO REPORT				
<i>sub-total</i>				-	-	-	-	-
<b>2. Foreign Travel</b>								
				NONE TO REPORT				
<i>sub-total</i>				-	-	-	-	-
<b>3. Special Activities/Projects</b>								
				NONE TO REPORT				
<i>sub-total</i>				-	-	-	-	-
<b>sub-total - Advances for Travel &amp; Special Purposes</b>								
				-	-	-	-	-
<b>B. Advances to Regular Disbursing Officers</b>								
<b>1. Payroll</b>								
				NONE TO REPORT				
<i>sub-total</i>				-	-	-	-	-
<b>2. Seminar/Conference Expenses</b>								
				NONE TO REPORT				
<i>sub-total</i>				-	-	-	-	-
<b>sub-total - Advances to Regular Disbursing Officers</b>								
				-	-	-	-	-
<b>C. Advances to Special Disbursing Officers</b>								
<b>1. Special Activities</b>								
				NONE TO REPORT				
<i>sub-total - Advances to Special Disbursing Officers</i>				-	-	-	-	-
<b>GRAND TOTALS</b>								
				-	-	-	-	-


Certified Correct:

Approved by:

Verified by:

  
**CECILIA P. PUGONG**  
 Accountant IV  
 Head, Accounting Section

  
**RICARDO B. RUNEZ JR., MD, FPCS, MHA, CESE**  
 Medical Center Chief II

  
**MARY D. WILLIS**  
 State Auditor IV  
 Audit Team Leader

**SCHEDULE OF ADVANCES OFFICERS AND EMPLOYEES, ADVANCES FOR PAYROLL/ ADVANCES TO SPECIAL DISBURSING OFFICERS**

As of June 30, 2019

Agency Name: **BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER**

Agency Code: **177**

Fund Cluster: **Internally Generated Income (206443)**

Account Title: **Advances to Special Disbursing Officers/Advances to Officers and Employees/Advances for Payroll**

Account Code: **19901030/19901040/19901020**

Name	Particulars	Reference		Total Amount	Amount Due			
		Check Number	Check Date		Less than 30 days	31-60 days	61-365 days	Over 1 Year
<b>A. Advances for Travel and Special Purposes</b>								
<b>1. Local Travel</b>								
RICARDO B. RUNEZ JR.	Plane ticket going to Legaspi City for the 4th National Staff Meeting held on June 25-27, 2019	0067437719	06-18-2019	6,842.20	6,842.20			
<i>sub-total</i>				6,842.20	6,842.20			
<b>2. Foreign Travel</b>								
<i>sub-total</i>								
<b>3. Special Activities/Projects</b>								
<i>sub-total</i>								
<b>B. Advances to Regular Disbursing Officers</b>								
<b>1. Payroll</b>								
<i>sub-total</i>								
<b>2. Seminar/Conference Expenses</b>								
<i>sub-total</i>								
<b>3. Seminar/Conference Expenses</b>								
<i>sub-total</i>								
<b>sub-total - Advances to Regular Disbursing Officers</b>								
<b>C. Advances to Special Disbursing Officers</b>								
<b>1. Special Activities</b>								
RAY P. SUANDING	3rd DOH Cordillera Inter-Agency Friendship Games expenses at the Luis Hora Regional Memorial Regional Hospital, Bauko, Mt. Province held on April 29-May 2, 2019	0066932064	04-26-2019	129,737.00		129,737.00		
						(Liquidated 7/6/2019)		

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Agency Name: **BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER**

Agency Code: **177**


Fund Cluster: **Internally Generated Income (206443)**

Account Title: **Advances to Special Disbursing Officer/Advances to Officers and Employees/Advances for Payroll**

Account Code: **19901030/19901040/19901020**

Name	Particulars	Reference		Total Amount	Amount Due			
		Check Number	Check Date		Less than 30 days	31-60 days	61-365 days	Over 1 Year
<i>sub-total</i>				129,737.00	-	129,737.00	-	-
<i>sub-total - Advances to Special Disbursing Officers</i>				129,737.00	-	129,737.00	-	-
<b>GRAND TOTALS</b>				<b>136,579.20</b>	<b>6,842.20</b>	<b>129,737.00</b>	<b>-</b>	<b>-</b>


Certified Correct:

  
**CECILIA J. PUGONG**  
 Accountant IV  
 Head, Accounting Section

Approved by:

  
**RICARDO B. RUNEZ JR., MD, FPCCS, MHA, CESE**  
 Medical Center Chief II

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