



**BIDS AND AWARDS COMMITTEE II**  
**Meeting Minutes**

<b><u>Date and Time:</u></b>	November 8, 2018; 1:00 PM																														
<b><u>Activity:</u></b>	Pre-Bidding Conference for the Procurement of Various Laboratory Supplies and Other Reagents FY 2019																														
<b><u>Present were:</u></b>	<p style="text-align: center;"><b>BAC MEMBERS/SECRETARIAT/TWG/END-USERS</b></p> <table border="1"> <tr> <td>Ms. Priscilla P. Galiste</td> <td>Ms. Carolyn de Guzman</td> </tr> <tr> <td>Dr. Karen C. Tuba-ang</td> <td>Ms. Zarlyn R. Banaña</td> </tr> <tr> <td>Ms. Lani Teresita L. Ramos</td> <td>Dr. Aloysius Llanes</td> </tr> <tr> <td>Ms. Alicia T. de Vera</td> <td>Mr. Rommel Verganio</td> </tr> <tr> <td>Ms. Frances Ann M. Ordoña</td> <td>Ms. Felicidad F. Atos</td> </tr> <tr> <td>Ms. Claire Joyce Delizo</td> <td>Mr. Frenzel Ray K. Tomas</td> </tr> <tr> <td>Ms. Karen Liberty Itliong</td> <td>Mr. Xavier Viloría</td> </tr> <tr> <td>Mr. Carlo V. Flores</td> <td>Ms. Deborah B. Ocyaden</td> </tr> </table> <p style="text-align: center;"><b>BIDDERS</b></p> <table border="1"> <tr> <td>Mr. Arvil Villacorta, Lifeline</td> <td>Mr. Mark Ellado, SBSI</td> </tr> <tr> <td>Mr. Reden Paul V. Mariano, Patient Care Corporation</td> <td>Mr. Christian de Guzman, Goldquest Biotechnologies, inc.</td> </tr> <tr> <td>Mr. Michael S. Arzadon, Questcare Laboratory Supply Dist.</td> <td>Mr. Florence Genosa, Allied Hospital Supply Int'l. Corp.</td> </tr> <tr> <td>Mr. Rodel Rivera, Zafire Dist. Inc.</td> <td>Ms. Mary Grace Rosal, Fresenius Kabi</td> </tr> <tr> <td>Ms. Roanne Manuntag, FAS Diagnostic Group Inc.</td> <td>Mr. Edison Calucin, Trulaboratories Corp.</td> </tr> <tr> <td>Mr. Kayle Caesar Laluma, Endure Medical Inc.</td> <td>Mr. Ivan Carlos, Patient Care Corporation</td> </tr> <tr> <td>Mr. Hernie Rivera, Sta. Ana Enterprises</td> <td>Mr. Gilbert Pacis, Grepcor</td> </tr> </table>	Ms. Priscilla P. Galiste	Ms. Carolyn de Guzman	Dr. Karen C. Tuba-ang	Ms. Zarlyn R. Banaña	Ms. Lani Teresita L. Ramos	Dr. Aloysius Llanes	Ms. Alicia T. de Vera	Mr. Rommel Verganio	Ms. Frances Ann M. Ordoña	Ms. Felicidad F. Atos	Ms. Claire Joyce Delizo	Mr. Frenzel Ray K. Tomas	Ms. Karen Liberty Itliong	Mr. Xavier Viloría	Mr. Carlo V. Flores	Ms. Deborah B. Ocyaden	Mr. Arvil Villacorta, Lifeline	Mr. Mark Ellado, SBSI	Mr. Reden Paul V. Mariano, Patient Care Corporation	Mr. Christian de Guzman, Goldquest Biotechnologies, inc.	Mr. Michael S. Arzadon, Questcare Laboratory Supply Dist.	Mr. Florence Genosa, Allied Hospital Supply Int'l. Corp.	Mr. Rodel Rivera, Zafire Dist. Inc.	Ms. Mary Grace Rosal, Fresenius Kabi	Ms. Roanne Manuntag, FAS Diagnostic Group Inc.	Mr. Edison Calucin, Trulaboratories Corp.	Mr. Kayle Caesar Laluma, Endure Medical Inc.	Mr. Ivan Carlos, Patient Care Corporation	Mr. Hernie Rivera, Sta. Ana Enterprises	Mr. Gilbert Pacis, Grepcor
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**I. Preliminaries**

The Pre-Bidding Conference started at 1:30 PM with a prayer rendered by Ms. Lani Teresita L. Ramos, Bids and Awards Committee II member. The presence of the BAC II members, TWG, end-users and the bidders were then acknowledged by Ms. Priscilla P. Galiste, BAC II Chairperson.

The suppliers were reminded to check carefully the documents that they will be submitting for the Opening of Bids. Ms. Galiste said that those who have bought their bidding documents may no longer buy their bidding documents again since it was the decision of the BAC to re-schedule the bidding process. They were asked if they were also present during the first pre-bidding conference conducted so that the eligibility documents will not be discussed in details. She just emphasized the correct template of the Omnibus Sworn Statement (OSS). The bidders were reminded to check carefully their documents since many suppliers were disqualified during the opening of bids for the drugs and medicines due to incorrect format of the OSS. They were informed to fill up all the details required and to follow the correct template. She added that Failure of the bidder to comply with the prescribed form of the Omnibus Sworn Statement is a cause for the bidder's disqualification per GPPB NPM No. 005-2016 of which their MR will not be granted.

**II. Business Matter:**

**A. ELIGIBILITY, TECHNICAL AND FINANCIAL DOCUMENTS**

The eligibility documents were not discussed in details as agreed upon by the BAC and the attendees. This was the question raised by a supplier:

1. For the documents that were already notarized (Omnibus Sworn Statement, Bid Security, etc.), will the bidders provide a new one?
  - As a response, Ms. Galiste said that they can no longer provide a new one since the bidding was just re-scheduled and it is not anyone's fault. The BAC just wants to



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review the technical specifications so that it will not be tailor-fitted to a supplier. She added that it is for their advantage. The supplier then asked if they will change the dates indicated. It was mentioned that if their bidding documents are already sealed, they may no longer change their prepared documents. It will just be checked and corrected during the Opening of Bids. However, if there will be changes in the specifications of the items that they will bid, they should change it and submit the correct specifications since it can be a ground for disqualification. Thus, they were encouraged to re-visit the technical specifications and the terms and conditions.

**B. TECHNICAL SPECIFICATIONS**

The technical specifications of the items to be bid were presented by the TWG and end-users. The following were the discussions made:

ITEM NO.	ITEM	DISCUSSIONS/QUESTIONS
<b>GENERAL TERMS AND CONDITIONS</b>		
	Ms. Zarlyn Banaña said that there are no major changes made for the terms and conditions. No. 3 was just specified since it has been a point of discussion during the first pre-bidding conducted.	
	<ul style="list-style-type: none"> <li>➔ 3. Provide a functional back up machine <u>(except CM/PARA)</u> In case the winning bidder cannot provide a back up machine, tests will be sent out to the end-user's laboratory of choice and the winning bidder shall shoulder all expenses incurred. Company shall deposit to BGHMC the amount needed for send out tests as needed.</li> </ul>	
<b>I. CLINICAL CHEMISTRY SECTION</b>		
	- The specification which requires the machine to be in the market for at least three years was deleted since it was a suggestion during the last pre-bid conference.	
	<b>LOT 1.A ROUTINE CHEMISTRY- Potentiometric, turbidimetric, Colorimetric Method Reagents tied - up with fully automated machine</b>	
	<ul style="list-style-type: none"> <li>- Troponin I, quantitative was transferred to Routine Chemistry from Immunochemistry.</li> <li>- If the bidders will bid for this item, they should change their BAC Form B so that it will not be a cause for their disqualification.</li> </ul>	
	<b>LOT 1.B IMMUNOCHEMISTRY. Method: Immunochemiluminescence</b>	
	<ul style="list-style-type: none"> <li>- A supplier raised a clarification if they can offer a household refrigerator with freezer. He explained that household or commercial refrigerator cannot reach -30°C. The end-users explained that the required ref will also be used for cardiac market controls, thus they should provide a biofreezer which can reach up to -30°C.</li> <li>- At the end of the discussions, it was agreed that the specification will be changed to:</li> </ul>	
	I. Shall provide refrigerator with freezer of at least -30C (Minimum of 5 cubic feet) for storage of reagent, calibrator, controls and samples which can be pulled out at the end of contract.	I. Shall provide refrigerator with freezer (Minimum of 5 cubic feet) for storage of reagent, calibrator, controls and samples which can be pulled out at the end of contract.
	<b>LOT 1.E GLYCOSYLATED HEMOGLOBIN (Hba1c), High Performance Liquid Chromatography</b>	
	<ul style="list-style-type: none"> <li>- A supplier commented that this lot is specific to HPLC. He asked if they can offer capillary electrophoresis. The supplier added that for some medical institutions in Manila, they are considering HPLC or Capillary so that other suppliers can bid for the item. The end-users said that HPLC is the frequently requested method by the clinicians in the hospital and it is the standard. The supplier added that he has documents proving that HPLC is no longer the standard. The issuance of the document was then asked. He said that since</li> </ul>	



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	<p>2002, the standard for Hba1c is no longer the HPLC. The end-users added that if they will not indicate HPLC in the specifications, other methods like Rapid can bid for the lot. The supplier added that it can be indicated as HPLC/Capillary since they are the only methods in the market. Ms. Frances Ordoña said that the Pathology Department is only basing the specifications from what the clinicians here in BGHMC are requesting. She then asked the other suppliers if they have the HPLC. Two suppliers who attended the pre-bidding conference raised their hands confirming that they can bid for the lot. Ms. Ordoña said that their concern will be noted. The end-users will discuss regarding the matter of which they will be notified of the response of the end-users through the Bid Bulletin.</p>
<b>III. BLOOD BANK AND SEROLOGY SECTIONS</b>	
	<b>LOT 3. A REAGENT TIED UP WITH FULLY AUTOMATED CHEMILUMINESCENCE RANDOM ACCESS IMMUNOASSAY ANALYSER WITH CONTROLS, CALIBRATORS, AND OTHER ACCESORIES. MACHINE MUST HAVE UPS, AVR, INK JET PRINTER AND INTERFACE.</b>
	<ul style="list-style-type: none"> <li>- A supplier raised a clarification regarding the requirement “<b>HBsAg reagent is under the test kit and criteria listed under Department Circular 2012-0198</b>”.</li> <li>- The end-users said that it is included in the methodology recommendations of the Department of Health regarding screening of blood tests.</li> </ul>
	<b>LOT 3.C Column Agglutination for Typing (for BLOOD BANK AND HEMATOLOGY), Crossmatching and Antibody Screening</b>
	<ul style="list-style-type: none"> <li>- The end-users explained that there are changes made for this lot. Changes were incorporated in the specifications.</li> </ul>
<b>IV. HEMATOLOGY SECTION</b>	
	<b>LOT 4.A HEMATOLOGY 5-PART DIFFERENTIAL ANALYZER REAGENTS WITH MACHINE TIE UP:</b>
	<ul style="list-style-type: none"> <li>- Changes were also made for this lot of which it was incorporated in the specifications.</li> <li>- A supplier asked the quantity of machines that they will provide. The end-user said that it was indicated in the specifications that they will provide two (2) machines for the main lab and one (1) machine for the ER Lab.</li> <li>- For the EQAS, the suppliers will provide the latest.</li> </ul>
	<b>LOT 4.B COAGULATION ANALYZER REAGENTS WITH MACHINE TIE UP: FOR PROTHROMBIN TIME AND ACTIVATED PARTIAL THROMBOPLASTIN TIME ASSAYS</b>
	<ul style="list-style-type: none"> <li>- Some specifications were also changed. For the required refrigerator, it can be an ordinary refrigerator.</li> </ul>
<b>VI. CLINICALMICROSCOPY/PARASITOLOGY</b>	
	<b>LOT 6. Urine Strip, 10-14 parameters</b>
	<ul style="list-style-type: none"> <li>- For this lot, the bidders will be required to provide one (1) Fully Automated Urine Analyzer machine.</li> </ul>
<b>LINE ITEMS</b>	
<p>These were the discussions made:</p> <ol style="list-style-type: none"> <li>1. For the POINT OF CARE TEST, it was included in the line items. This originally included in the lot.</li> <li>2. For item <b>169. XYLENE , AR Grade,2.5 L/bottle. Containers of each reagent must have indicated hazard statements, precautionary statements and composition/ingredients of the reagent</b>, the packaging was specified with the signage.</li> <li>3. For item <b>166. NEUTRAL BUFFERED FORMALIN, 10% (Winning bidder must conduct actual PH measurement every batch of reagent delivered). Containers of each reagents must have indicated hazard statements, precautionary statements and composition/ingredients of the reagent</b>, the Lab</li> </ol>	



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will no longer require PH meter, but rather, winning bidder must conduct actual PH measurement every batch of reagent delivered

4. Blood Bags – the suppliers were advised to check the new specifications for this item as there was a specification removed and there are also inclusions.
5. For **item 31. Westergren Tubes, shall provide at least 2 ESR racks, 250 tubes/box, with semi-automated reader and base capable of reading results in 15 minutes**, the quantity and the Approved Budget of Contract was corrected.
6. For **item 58. Tryptic Soy agar, granulated**, the requirement is granulated.

A supplier asked if they will separate the BAC Form B and the Bid Form for then Lot and the Line items. As s response, it was mentioned that they should separate the Lot form the Line items.

For the dates indicated in their bidding documents, they may not change it and will just be adjusted during the Opening of Bids. If there are changes in the items that they will bid, they should incorporate it in their Bidding Documents. They were again encouraged to re-visit the technical specifications.

All changes were agreed upon by the BAC members, end-users, TWG and the bidders. Changes in the specifications will be included in the Supplemental Bid Bulletin to be issued.

It was again emphasized that the bidders should check carefully their Omnibus Sworn Statement as it was the reason for disqualification of some bidders during the previous bidding. They should use the correct template included in the bidding documents.

There be no other topics to be discussed, the pre-bidding conference was adjourned at 2:30 PM.

Prepared by:

**DEBORAH B. OCYADEN**  
BAC II Secretariat

Noted by:

**(SGD)PRISCILLA P. GALISTE, MPA**  
Chief Administrative Officer  
BAC II Chairperson

**(SGD)KAREN C. TUBA-ANG, MD**  
BAC II Member

**(SGD)LANI TERESITA L. RAMOS, RN**  
BAC II Member

**(SGD)MS. ALICIA T. DE VERA**  
BAC II Member

**(SGD)MS. FRANCES ANN M. ORDOÑA**  
BAC II Member