



INVITATION TO BID
IB No. 2018 – 032

PROCUREMENT OF ONE (1) UNIT OTOACOUSTIC EMISSIONS (OAE) DEVICE

1. The Baguio General Hospital & Medical Center (BGHMC) through the GAA and its hospital income intends to apply the hereunder amount being the Approved Budget for the Contract (ABC) to payment for the following hospital projects:

ITEM NO.	Project/s	Approved Budget for the Contract (ABC)	Cost of Bidding Documents
1	ONE (1) UNIT OTOACOUSTIC EMISSIONS (OAE) DEVICE	Php 500,000.00	Php 500.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The BGHMC now invites bids for the above stated project. Delivery of the Goods is required within Ninety (90) calendar days upon receipt of Purchase order (P.O). Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the **BGHMC BAC II / Procurement Management Office** and inspect the Bidding Documents from Monday to Friday from 8:00 a.m. – 5:00 p.m.
5. A complete set of Bidding Documents in the form of Electronic Copy may be purchased by interested Bidders starting **September 13 to October 2, 2018, 8:00 A.M.** and upon payment of a nonrefundable fee for the Bidding Documents as shown above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic System (PhilGEPS), provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The BGHMC will hold a Pre-Bid Conference on **September 20, 2018, 1:30 p.m.** at the **Basement, Men’s Dormitory, BGHMC, Baguio City.** No more than two (2) representatives shall be allowed to attend the Pre-bidding Conference.
7. Bids must be delivered to the **Bids and Awards Committee (BAC) II / Procurement Management Office - BGHMC** on or before **October 2, 2018 until 8:30 a.m. Philippine Standard Time (PST).** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. **Late bids shall not be accepted.**



Republic of the Philippines
Department of Health
BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER
BIDS AND AWARDS COMMITTEE
Telefax No.: (074) 442-2897 Email: bghmcpurchase@gmail.com



The bidder shall submit a **Bid Securing Declaration**

Or

Any form of Bid Security, in an amount not less than the required percentage of the ABC in accordance with the following schedule:

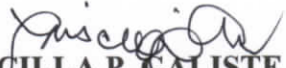
Form of Bid Security	Amount of Bid Security (Not less than the required percentage of the ABC)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

Bid opening shall be **October 2, 2018, 9:00 a.m. at the Basement, Men's Dormitory, BGHMC, Baguio City, Philippines**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address as stated. **Only two (2) authorized representatives per company shall be allowed to attend the Opening of Bids and shall present a Secretary's Certificate (Corporation); Resolution in case of JVA signed by all JV partners; Partnership Resolution from the General Manager or President; Special Power of Attorney (Sole Proprietorship).**

8. The BGHMC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

FELICIDAD F. ATOS, MPA
Head, BAC II Secretariat
Bids and Awards Committee (BAC) II Office/
Procurement Management Office (PMO)
2nd Floor, Administration Bldg.,
BGHMC, Baguio City


PRISCILLA P. GALISTE, MPA
Chief Administrative Officer
BAC II Chairperson